



## AGENDA

### RECORD OF OFFICER DECISION MEETING

Date: Thursday, 10 September 2020

Time: 10.00 am

Venue: Cabinet Room, Swale House, East Street, Sittingbourne, Kent, ME10 3HT

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1.	Queenborough & Rushenden Contract Award	Pages 3 - 4
	Record of Decision made by the Head of Housing, Economy and Community Services.	

**Issued on Wednesday, 16 September 2020**

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Chief Executive, Swale Borough Council,  
Swale House, East Street, Sittingbourne, Kent, ME10 3HT

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# Agenda Item 1

## RECORD OF OFFICER DECISION

This form must be completed by or on behalf of the relevant Officer immediately after any decision has been made. Please send to the Proper Officer for publication in accordance with the Council's Constitution.	
<b>NAME OF OFFICER MAKING DECISION (INCLUDING JOB TITLE) AND THE DECISION BEING MADE</b>	Charlotte Hudson, Head of Housing, Economy & Community Services Queenborough & Rushenden Contract Award
<b>TITLE OF REPORT</b>	Queenborough & Rushenden Contract Award Delegated Authority
<b>DATE THE DECISION WAS TAKEN</b>	10 <sup>th</sup> September 2020
<b>SUMMARY OF REASONS FOR DECISION</b>	Contract award being made to organisation that submitted the most economically advantageous tender submission. The contract will be awarded to Cognition Land & Water Ltd
<b>BACKGROUND</b>	A report was considered by the Cabinet on 8 <sup>th</sup> July - <a href="#">minutes</a>
<b>DETAILS OF ALTERNATIVE OPTIONS CONSIDERED AND REJECTED</b>	A full tender exercise was completed with all submissions being fully evaluated and assessed on a like for like basis
<b>DETAILS OF ANY CONSULTATION UNDERTAKEN</b>	N/A
<b>DETAILS OF ANY CONFLICTS OF INTERESTS</b>	N/A
<b>CONTACT FOR ENQUIRIES/FURTHER INFORMATION</b>	Debbie Townrow, Economic Development Officer
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